

10 JAN 1972

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Office of Personnel Report - Week Ending  
7 January 1972

1. Health Benefits Insurance--Open Season: Since the beginning of the open season (15 November 1971) for enrollment or changes in the Federal Employees' Health Benefits Program, the Underwriting Section, Insurance Branch, has received and processed 570 actions.

25X1A

2. Cooperative Education: On 20 January [REDACTED]

25X1A

[REDACTED] will visit Morgan State University (Black) in Baltimore to interview two interested co-op candidates.

3. Position Classification: A discussion was held last week with Chief, Administration, Office of Communications with regard to an OC proposal for changing Commo position titles "Tech," "Radio," and "Crypt." Further study will be required to determine the effect of these changes.

25X1A

4. Promotion of Military Detailer: [REDACTED] USAF,

25X1A

the NCOIC of our MMPD administrative function, was promoted to the grade of Master Sergeant on 1 January 1972. In addition, [REDACTED] was

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selected to receive supplemental Superior Performance Pay for his sustained superior performance over the past five years. He competed for this promotion and superior pay along with 2,389 other NCO's in his career specialty--only 242 were selected for advancement.

5. Blood Donors: Agency employees donated 168 pints of blood when the Bloodmobile visited the Headquarters Building on 4 January 1972.

/s/Harry B. Fisher

Harry B. Fisher  
Director of Personnel

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OD/Pers [REDACTED] dpm (10 Jan 72)